

UNIVERSITÉ PARIS-SACLAY  
**BOURSE DE STAGE  
À L'INTERNATIONAL**



**IMPORTANT:**

Students enrolled at one of Université Paris-Saclay's constituent faculties and institutes must declare their mobility by completing the portal for outgoing students:

<https://psud.moveonfr.com/form/5593d35c3f5d66dd7b000000/fra>

Students enrolled at a constituent faculty or institute (AgroParisTech, CentraleSupélec, ENS Paris-Saclay, IOGS) or an associate member university (UEVE, UVSQ) of Université Paris-Saclay must contact the International Relations Department of their institution to find out the instructions in force in their institution

Whatever your destination, don't forget to register on Ariane:

<https://pastel.diplomatie.gouv.fr/fildariane/dyn/public/login.html>

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## 2024 call for applications

The promotion and support of international mobility are major focuses of Université Paris-Saclay's international policy.

By offering excellence grants for international internship mobility, Université Paris-Saclay offers its best students the opportunity to acquire initial international experience during their studies, develop professional and intercultural skills and, in some cases, practise a foreign language.

### 2024 call schedule:

Wave 1:

Closure: **5 February 2024 at midnight**

Announcement of results: **end of March 2024**

Wave 2:

Closure: **2 April 2024 at midnight**

Announcement of results: **end of May 2024**

### Internship start date and minimum duration:

- The internship start date must be between 1 January and 1 December 2024.
- The minimum duration is 4 weeks.

### Beneficiaries:

Students registered with: AgroParisTech (Palaiseau campus and CEI only), CentraleSupélec (Gif-sur-Yvette campus), ENSIIE (M1), ENS Paris-Saclay, INSTN-CEA, IOGS, UEVE, Université Paris-Saclay, UVSQ.

### Level BUT2/BUT3/L2/L3/LP students:

- Students enrolled on the L2/L3/LP/BUT2/BUT3 degree, students in second or third year DFGSM and DFGSP (medicine and pharmacy), enrolled on an accredited training programme at Université Paris-Saclay or a component institution or an associate member university of Université Paris-Saclay.
- Engineering students and students of the Ecole Normale Supérieure with equivalent qualifications, for research internships only

### **Students of engineering/Ecole Normale Supérieure students' level M1/M2:**

- Students enrolled on a M1/M2 Master's degree accredited by Université Paris-Saclay
- Students enrolled on an engineering programme in a constituent faculty or institute, component institution or associate member university of Université Paris-Saclay of equivalent level.
- Ecole Normale Supérieure students - students of equivalent level, Ecole Normale Supérieure students - students in CST year ARPE at ENS Paris-Saclay
- Engineering students in their CEI (Certificate of International Experience) year at AgroParisTech
- First- or second-year DFASM and DFASP students in (medicine and pharmacy).

### **Not eligible:**

- Ecole Normale Supérieure students - students receiving a salary as a result of their status as trainee civil servants.
- AgroParisTech students outside the Palaiseau campus, students on an internship break and students on leave.
- CentraleSupélec students outside the Gif-sur-Yvette campus.
- any category of students receiving any other funding in excess of €600 per month (scholarships, internship bonuses, etc.).
- Students experiencing mobility as part of a gap year.
- International students wanting to do their internship in their home country.
- students who have already received an IDEX international internship grant from Université Paris-Saclay during the same study cycle.
- Engineering students as part of a work placement.
- engineering students or students of the Ecole Normale Supérieure who, as part of a double degree, are doing a Master's degree that is not an accredited Master's degree from Université Paris-Saclay.

### **Hybrid internship mobility:**

- This is possible. It must combine a period of teleworking and a period of at least one month at the internship site. Only physical mobility will be funded.

### **Amount of financial assistance:**

- The fixed daily financial aid is €22 (€660 for a 30-day month). It is supplemented by a transport allowance calculated according to the internship location. It cannot exceed six months.
- The scholarship will be paid to the recipients in full after the receipt and processing of the documents confirming their arrival in their host structure.
- The scholarship can be combined with other funding (Crous scholarship, Erasmus+ scholarship, etc.) provided that the amount received does not exceed €600 per month. It cannot be combined with the AMIE that may be paid by Université Paris-Saclay (Ile-de-France mobility scholarship, MESRI AMI scholarship, mobility scholarship from Université's own funds). For more details, contact the International Relations Department of your institution or component institution.
- For hybrid mobility, only the period of the internship spent abroad will be financed.

### **Changing the internship location will result in the cancellation of the scholarship.**

**Extending the internship does not result in an increase in the initial scholarship amount. If the total duration of the internship period is reduced (*early return*), the student in question must reimburse the overpayment to Université Paris-Saclay.**

### **Soft Mobility Bonus:**

Université Paris-Saclay is fully committed to sustainable development. If you choose to travel by an eco-responsible means of transport such as the bus or train, Université Paris-Saclay will pay you a bonus of €100 for the outward journey and €100 for the return journey (upon presentation of your ticket).

### How to apply:

- The application must be submitted online using the form on the Université Paris-Saclay website.
- The application in PDF format must not exceed 15 pages (6 MB maximum). It must be named as follows: ***last name-first name-registration institution***.
- Incomplete applications will be declared ineligible.
- The application cannot be modified or replaced once submitted.
- Only one application may be submitted per appeal.

### The application:

It must contain all the following documents:

- A recent detailed CV,
- The school certificate for the current year,
- Transcripts from the previous year,
- A cover letter,
- The "**2024\_avis responsable de formation**" form to be downloaded and completed by the education manager,
- The "**2024\_host institution**" form to be downloaded and completed by the host institution.

### Evaluation criteria:

- Quality of the academic record,
- The student's motivation for carrying out this mobility,
- Support from the leader or an academic on the current course.
- The host institution.

**The cover letter is important.** It must be well argued and show the candidate's motivation for and interest in the internship, especially in terms of the choice of country, laboratory, institution or host company.

It must present and explain in detail:

- The subject of the internship and the choice of company or laboratory,
- The coherence between the internship and the education pathway and/or a future study or professional project,
- What the internship will bring in terms of personal, intercultural and linguistic development (if applicable),
- What the internship will bring professionally, for further studies or for a thesis.

The applications will be evaluated by a committee of experts from the member institutions of Université Paris-Saclay.

Université Paris-Saclay reserves the right to refuse or terminate a scholarship if the information declared in the application proves to be false.

An internship agreement will be requested from all successful candidates.

Contact: [bourse-stage-international.idex@universite-paris-saclay.fr](mailto:bourse-stage-international.idex@universite-paris-saclay.fr)